



罗城中华语言学校

CHINESE SCHOOL of ROCHESTER

School in session on Saturday at Twelve Corners Middle School, 2643 Elmwood Ave, Rochester, NY 14618

Mail: Chinese School of Rochester, P.O.Box 18153, Rochester, NY 14618-0153

E-mail: headteacher@csrochester.net; principal@csrochester.org

Web: www.csrochester.org

Tuition Payment and Refund Policy

This policy applies to both language and elective classes.

Payment:

1. Students or parents/guardians of the students are responsible for full payment of tuition. Tuition assistance is only available for the families with the gross income below US Department of Health and Human Services poverty line in 2011 (e.g. \$22,350 per 4-person family).
2. Payment is due before or on the first week of each semester. A late fee of \$10 per student will apply after the 1st week.
3. Tuition can be paid by either cash or check. Checks should be made payable to "Chinese School of Rochester".
4. Cost of the tuition is subject to change with the approval of the CSR Board of Directors.
5. Expulsion occurs by the fourth week of a semester, if no full tuition payment has been received. The student may resume class in the event when CSR has received full tuition with \$10 late fee.

Refund:

1. The tuition is 100% refundable within the 1st two weeks of class.
2. After second week of class, CSR will refund 80% of the full tuition in the event that a student decides to withdraw.
3. After third weeks of class, CSR will refund 50% of the full tuition in the event that a student decides to withdraw.
4. After fourth weeks of class, CSR will refund 25% of the full tuition in the event that a student decides to withdraw.
5. After fifth weeks of class, CSR will not refund any tuition in the event that a student decides to withdraw.