

# CHINESE SCHOOL of ROCHESTER (罗城中华语言学校)

Chinese School of Rochester, P.O.Box 18153, Rochester, NY 14618-0153  
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## 罗城中华语言学校学生注册表 Chinese School of Rochester Registration Form

学生姓名 (Name)	中文名 (Chinese Name)	小名 (Nickname)
性别 Sex	生日 Birth Date	
家长姓名和联系电话 (Parents' Names and phone number)	家庭地址 Home Address	
1.		
2.		
紧急联系人和联系电话 Emergency Contact		
电子邮件地址 1 E-Mail Address		
电子邮件地址 2 E-Mail Address		

### Liability Waiver (must sign to complete the registration)

I have a clear understanding that the Chinese School of Rochester bears no responsibility for any kind of injuries of my child may incur as a result of disobeying the Student Rules. In addition, I will take the sole responsibility for my child's well-being upon the completion of the school.

\*Parents' Signature \_\_\_\_\_ Date(M/D/Y) \_\_\_\_\_ Until leave the school completely

Student's Signature (if >18 years old) \_\_\_\_\_ Date(M/D/Y) \_\_\_\_\_ Until leave the school completely

### Parental Consent

I agree to have my child's work, name, age and photos containing his/her image published on the website and social media of the Chinese School of Rochester and its affiliate Parents, Teachers and Students Association.

Parents' Signature \_\_\_\_\_ Date(M/D/Y) \_\_\_\_\_ Until leave the school completely

Student's Signature (if >18 years old) \_\_\_\_\_ Date(M/D/Y) \_\_\_\_\_ Until leave the school completely



## Tuition Payment and Refund Policy

This policy applies to both language and elective classes.

### Payment:

1. Students or parents/guardians of the students are responsible for full payment of tuition. Tuition assistance is only available for the families with the gross income below US Department of Health and Human Services poverty line in 2011 (e.g. \$22,350 per 4-person family).
2. Payment is due before or on the first week of each semester. A late fee of \$10 per student will apply after the 1<sup>st</sup> week.
3. Tuition can be paid by either cash or check. Checks should be made payable to "Chinese School of Rochester".
4. Cost of the tuition is subject to change with the approval of the CSR Board of Directors.
5. Expulsion occurs by the fourth week of a semester, if no full tuition payment has been received. The student may resume class in the event when CSR has received full tuition with \$10 late fee.

### Refund:

1. The tuition is 100% refundable within the 1<sup>st</sup> two weeks of class.
2. After second week of class, CSR will refund 80% of the full tuition in the event that a student decides to withdraw.
3. After third weeks of class, CSR will refund 50% of the full tuition in the event that a student decides to withdraw.
4. After forth weeks of class, CSR will refund 25% of the full tuition in the event that a student decides to withdraw.
5. After fifth weeks of class, CSR will not refund any tuition in the event that a student decides to withdraw.

I have read and agreed to the terms of the above **Tuition Payment and Refund Policy**.

Parents' Signature \_\_\_\_\_ Date \_\_\_\_\_

Student's Signature (if >18 years old) \_\_\_\_\_ Date \_\_\_\_\_